



**UNITED STATES MARINE CORPS**  
MARINE CORPS INSTALLATIONS WEST-MARINE CORPS BASE  
BOX 555010  
CAMP PENDLETON, CALIFORNIA 92055-5010

1700  
MCCS  
2 May 24

MEMORANDUM

From: Active Duty & Unit Recreation Dept Head, Semper Fit Division,  
Marine Corps Community Services, Camp Pendleton  
To: Sergeant Major, Marine Corps Installations West, Marine Corps  
Base, Camp Pendleton, California  
Subj: MINUTES OF THE SINGLE MARINE PROGRAM COUNCIL MEETING THURSDAY,  
2 May 2024  
Ref: (a) MCO 1700.36B  
(b) MCIWEST-MCB CAMPENO 5420.10

1. As provided in reference (a), the Single Marine Program (SMP) Council meeting was called to order by the SMP Council President at 0900.

2. Attendance

a. Units with Junior Service Member Representative(s) Present

- (1) 1st Intelligence Battalion
- (2) 1st Maintenance Battalion
- (3) 2nd Battalion, 4th Marines
- (4) 1st Combat Engineer Battalion
- (5) 1st Marine Expeditionary Force Support Battalion
- (6) Marine Corps Installations West
- (7) 1st Marine Regiment
- (8) School of Infantry West, Headquarters & Support Battalion
- (9) Wounded Warrior Battalion West
- (10) Headquarters and Support Battalion
- (11) Deployment Processing Command/ Reserve Support Unit West
- (12) School of Infantry, West Advanced Infantry Training Battalion

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(13) 1st Light Armored Reconnaissance Battalion

b. Units with Senior Enlisted Adviser(s) Present

(1) Headquarters and Support Battalion

c. Others Present

(1) Single Marine Program Assistant Coordinator

(2) Active Duty Recreation Department Head

(3) Health promotions Specialist

(4) 21, 22, 24, 33, 41, 43, 53 and 62 Area Active Duty  
Recreation Center Managers

(5) Bachelor Housing Manager

(6) Outdoor Adventures Manager

(7) MCCS Coordinator

(8) MCX Management

(9) Librarian Specialist

(10) Recreation Center Supervisor

(11) Volunteer Coordinator

(12) Youth Sports

3. SgtMaj Cabrera. Update on Basilone Rd repair. They are still 10-15 million short on repairs, but hopefully by the end of the year funds will get here and by 2025-2026 the repairs will be finished. Barracks are now hiring civilians to be barracks managers. These positions will eventually be posted on USA jobs. This will ensure better management and more accountability. Please talk to unit command about taking the barracks survey, only 6% of eligible Marines have so far.

4. Quality of Life Issues

a. Old Issues

1. No old issues to report.

b. New Issues

1. 41 area pool is down. The filters and heaters are broken.

5. Guest Speakers

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a. MCCS Recreation Checkout. There is a lot of camping gear available, such as tents or trailers. POV storage available. Party equipment, such as table and chairs and inflatables are also available. The rental rate is per day, but you can rent up to 30 days. We are open seven days a week, but not on major holidays. We also refill propane tanks.

b. Mr. Rumbaua. There is a new barracks survey out. Please scan the QR code and take the survey if you live in the barracks. We are only at 6% completion. You will need your DOD to complete it. There is no BEQ managers course scheduled for this month. Civilians will now be hired for barracks managers to ensure accountability.

c. Ms. Ella Fritz. The library offers so much more than just books. There is a 3D printer, laser wood printer, movies, games, computers, audiobooks, and events every month. They have 3 libraries on base. Once a month, they host a welcome to the library tour. Electronic databases are available for free. There is a reading competition going on currently. You can participate individually or as a unit/department.

d. Ms. Kelly Smith. Volunteer to coach for youth sports. Three different seasons available, spring, fall, and winter. You can receive an LOA for 115 hours. Great opportunity if you are working towards the volunteer award. You will go through a background check prior to signing up. We also offer summer camps in the summer volunteers needed. Officials are a paid position.

e. Mr. Miguel Juarez. Always looking for opportunities on and off base for volunteering. Can find something based off your interests. Rodeos, music festivals, comic con, forestry service are just a few cool volunteer opportunities. There is a distribution list that provides volunteer updates, twice a month you will receive new opportunities available. The presidential award for volunteering is where you receive a signed LOA from the president.

f. Mr. James Koch. Outdoor Adventures (OA) offers events such as mountain bike rides, hikes, surf lessons, archery and more. Unit events are available. Must reserve at least 2 weeks in advance. The more notice the better availability. All OA events are for active duty only. Gravel Ride Hustle is every Wednesday at 1100 behind the 22 Area Barracks. Surf Fridays is back June 7th and will go until September 27th. Boards, wet suits, and chow provided. Please email Pen.OA@usmc-mccs.org to sign up.

g. SSgt Worley. Oversees barbers and tailor shops on base. There is a staffing issues, so please be patient and make appointments. You do not get privileges if you re in uniform. Any MCCS related questions, please ask and I will try to get you the answer.

h. Ms. Crystina Valverde. May 3-5 we are going to Zion National Park, cost is \$60 which includes transportation, camping equipment and food while in camp. May 10<sup>th</sup> we are going to K1 Speed in Carlsbad (Go

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Kart racing). Cost is \$35 which includes transportation and a food voucher. May 24-27 is our Las Vegas trip, this event is 21+ and cost \$180. Price includes transportation and a 3-night stay in a hotel on the strip. We really need volunteers for our PE Fitness event on May 17. The more Marines and Sailors the better! LOA, transportation, and lunch provided. Please let us know on the survey we provided in the newsletter what upcoming trips you would like to see. Please email Pensmp@usmc-mccs.org to sign up for any trips.

6. Closing Remarks. RP3 Aller thanked everyone for attending and reminded everyone to sign in on the sheets in the back of the room. Area breakout meetings will be held with your area recreation center managers after the meeting.

7. The meeting adjourned at 1000. Questions can be emailed to PENSMP@usmc-mccs.org